



Club Operating Procedures

The Daventry Dolphins Swimming Club hires the Pool at Daventry Leisure Centre as follows:

Mondays: 5pm to 7pm 3 lanes
7pm to 9.30pm 6 lanes
Thursdays: 6pm to 7pm 2 lanes
7pm to 9pm 6 lanes
Fridays: 6pm to 7.30pm 4 lanes
Sundays: 6pm to 8pm 6 lanes

The Club also hires the Daventry Leisure Centre Pool for competitive Team Galas / Junior Development Galas / Club Championships events and for specialist skills sessions.

During practice sessions (and competition warm ups), Lanes 1, 3 and 5 will swim in a clockwise direction, lanes 2, 4 and 6 will swim in an anti-clockwise direction. No diving unless under the instruction of the teacher / coach or Team manager.

During these session times, all participants will adhere to the Daventry Dolphins Swimming Club Code of Conducts (there is one for swimmers and one for parents / carers) AND the Daventry Leisure Centre (Daventry Active Ltd) Pool Operating Procedures. Failure to comply with the operational procedures and Code of Conducts may result in verbal and / or written warnings and may lead to disciplinary action being taken by the Club and / or Centre management.

Daventry Dolphins Swimming Club has Public liability insurance, and a copy of the Certificate is posted on the Club notice board which is located near to the spectator entrance. Qualified swimming instructors are members of the Institute of Swimming (IOS) and have their own Civil Liability Cover. Teachers / Coaches have a strict Code of Ethics to comply with.

Risk assessments are required to be carried out annually but in practice, the Club has a policy of risk assessing on a continuous basis and liaising with Daventry Active Ltd management.

Teachers / coaches have to keep a register and contact / medical details of the participants.

In the event of an accident / incident, a record will be kept by the Club.

The Club has a designated Welfare Officer and it strongly supports the Amateur Swimming Associations Child Protection Policy. It is a requirement that ALL persons 18 & over coming into direct or non direct contact with the children regularly for more than 1 hour per week are checked for suitability through the Criminal Records Bureau with renewals applied for every 3 years.

Communication will be mainly made by electronic mail or telephone. However, to keep administration costs to a minimum, information will only be posted out if members do not have the latter.