



**2010 Annual General Meeting MINUTES**  
**'SUBJECT TO APPROVAL AT AGM 2011'**

Annual General Meeting held on 30th November 2010 in the Coffee Lounge at the Daventry Methodist Church, Lodge Road, Daventry

The scheduled start of 7:30pm was delayed for 10 minutes to allow as many people to attend due to the adverse weather conditions.

Start time: 7.40pm

The President Mrs Lesley Sharp welcomed everyone and thanked them for their attendance on such a terrible night of bad weather. She outlined the purpose of the Meeting and then handed over to the Chairman.

**Present:**

Lesley Sharp, Sheila Bennett, Robert Sharp, Steve Bond, Michael Batson, Brett Batson, Trish Jolley, Adele Jolley, Anna Jordan, Laura Sullivan, Darren Barber, Ros Davis.

**1. Apologies:**

1.1 Apologies were received from:

Richard Hickman, Melanie Hickman, Diane Murphy, Dawn Mann, Alistair Smith, Mike Hemmings, Khanh Putland

**2. Minutes of the Last AGM**

2.1. The Minutes of the last AGM held on 18<sup>th</sup> November 2009 were signed by the Chairman Mr Brett Batson as being a true record.

**3. Matters Arising from the Minutes of the last AGM:**

3.1

- 5.0.0. Treasurers report: Brett reported that the deficit from last year had been drastically cut and that the Treasurers 2010 financial report would cover this
- Budget for 2009 / 2010 there was no projection of income and expenditure. This has been provisionally rectified and will be reported on by the Treasurer in his financial report
- Rotary T-shirts: Brett reported that the money donated by the Rotary Club of Daventry in April 2009 had been spent on purchasing t-shirts for the swimmers free of charge with the balance being paid for by the Club. The swimmers were presented with their shirts to wear at the Annual Championships in Sept 2010.

**4. Chairmans Report:**

4.1 Mr Brett Batson presented his report. Theme of 'Change'

- Highlighting change of executive personnel
- Thanking ALL members, swimmers and helpers for their efforts through out the year, highlighting the ups and downs....
- Problems with Soll / DAL changeover
- Working groups and asking for help within these groups
- Workforce development and Continuing Professional development

His full report is on file

There were no questions from the floor

### **5. Treasurers Report:**

5.1. In the absence of the Honorary Treasurer Mr Mike Hemmings, Lesley Sharp the Hon. Secretary read his report. This report with notes from the Independent Financial Examiner, Mrs Melanie Hickman is on file. There were concerns that documentation was missing but Mike reported that these were before he took office.

- The deficit was £921.33p for the Year 1<sup>st</sup> October 2009 to 30<sup>th</sup> September 2010. This was an improvement on the previous years loss of over £5000 but was still not acceptable.
- The importance of having a budget and his concerns that after the proposals he put before the meeting in September 2010 at the following meeting in October when he was not present “the Committee recommended that he looked at the monthly squad fee with a view to introducing average fees across the year”
- In his report, Mike thanked Mrs Melanie Hickman for being the Independent Financial examiner and stated that Melanie had waived her fee but she had invoiced the Club for compatible Computer Software in relation to her role.

Questions and comments from the floor:

Q. Laura Sullivan “Had we changed the budget”

A: from Brett Batson, No but at the last committee meeting held in October 2010, the budget was queried and not voted on and signed off. It was stated by both Brett and Lesley that this issue MUST be resolved at the next DDSC Committee meeting in order that renewal letters can be sent out to members.

Steve Bond made the comment that the income of squad fees was significantly higher, this mainly down to everyone now paying the correct fees.

Q. Anna Jordan “Is the 30 day account, the running account?”

A. from Lesley Sharp Yes, the Treasurers account is the ‘just in case fund which can be dipped into but really should not be used in the day to day running of the Club’

Steve Bond also commented that the Club pays its fees in arrears and hopes that Daventry Active Ltd will continue to charge the Club as per the current arrangement.

Q. from Anna Jordan “Are we still limiting the expenses to over £25 to be approved by Committee.

A. from Lesley Sharp “ I think that is still the case but that is something that can be dealt with by Admin & finance working group within the Committee.

Q. from Ros Davis, “What scope do we have to increase membership?”

A. Lesley Sharp stated that she had been in communication with Daventry Active Ltd to try and increase water time which would allow for squad movements and thus in turn allow extra space in the bronze squad but this had been turned down. Lesley read out the letter of reply from Rosemary Fletcher-Turk the DAL Swim programme manager. The additional water time requested was for hire of the whole or part of the pool on nights the Club is already there.

Both Brett and Lesley stated that they didn’t understand why DAL wouldn’t want extra regular income from the Club who are one of the main users, if not the highest user in terms of time and money spent there.

## **6.0 Secretary's report**

6.1 The Hon Secretary, Mrs Lesley sharp read her report outlining the following issues:

- Current membership of 78 swimming members plus 34 non swimming members (helpers & officials)
- Poor communications from Soll / DAL.
- She also reported the lack of traceable continuity of documentation from her predecessor and also from the previous Treasurer to Mr Mike Hemmings.
- Fundraising and grant applications were reported:
- Death of former member Mark Tanton: The Club did a sponsored swim in memory of Mark and she was pleased to report that a staggering £1600+ has been raised to date in aid of Meningitis UK. Arrangements were in hand for presentation to Mr Tanton.
- She congratulated Mr Mike Hemmings on being nominated to the post of President Elect of the ASA East Midlands Region 2011

Full report on file.

Q. From Darren Barber "Now that Government money to support swimming has dried up, will this affect future grant applications?"

A. From Lesley. The Grants that have been applied for this year have been on a local level (Daventry District Council and Daventry Town Council) and therefore I do not think this will have adverse effects as they have specific pots of money for community causes and one-off events that we have supported. The Club do not receive money from the Government direct. Specific funding applications for help with the attendance of training courses can be made through the Club / County and ASA East Midlands region.

Brett stated that the Club was applying for Sports for All award in relation to Electronic timing equipment.

Although she could not commit to being a committee member, Mrs Sheila Bennett stated that she would like to help with fundraising and wanted to thank everyone for all their hard work

## **7.0 Coaches report:**

7.1 The Head Coach read his report and outlined his ambitions for the Club.

- Changing the way swimmers and parents think as he tries to encourage near 100% attendance / time and self management skills / pride in their equipment and the way they present themselves / discipline
- County Development squad
- Links with Daventry Active Ltd .Since day one as being DDSC Coach he has wanted to implement an Academy style squad but after discussions with the DAL Swim manager this has once again been put on hold. The request for additional water time has been turned down, and a meeting has been cancelled.
- Squad movements for January 2011

Written report on file, but adding his thanks for all poolside helpers whether at training or competitions.

Q from Anna Jordan "Have you decided on the Swimmers reps?"

Rob replied "I do not choose the swimmers reps,that is something for the Committee. I will choose the Team Captains for specific galas"

## **8.0 Welfare**

8.1. No report received from the Welfare Officer

## **9.0 Rule Changes**

9.1 No rule changes proposed

## **10.0. FEES for 2011**

10.1 This was deferred as the Budget had not been formally agreed upon. (see Treasurers report)

## **11.0 Election of Club Executive Officers and Committee members**

11.1 Anna Jordan said she did not want to raise her hand to vote in favour and asked would it be better to object? The Chairman asked that those present raise their hands if any objections to a nominee.

11.2 Executive officers and Committee members for the year 2010 / 2011 were voted to represent the Club are as per the nomination sheet.

12.0 Election of Independent Financial Examiner:

Mrs Melanie Hickman proposed by Brett Batson and seconded by Lesley Sharp. Voted unanimously in favour.

## **13.0 Date of next AGM.**

13.1 The date of the next AGM was provisionally set for 7.30pm on Tuesday 8<sup>th</sup> November 2011.

The meeting closed at 21.11hrs.