

Daventry Dolphins Swimming Club Committee Meeting –Tuesday 9th August 2011

Venue: 18 The Dingle, Daventry NN11 4DJ (Lesley Sharps house)

Meeting commenced at – 7.50pm

Present: Robert Sharp, Brett Batson, Laura Sullivan, Khanh Putland, Diane Murphy, Mike Hemmings, Lesley Sharp, Dawn Mann

1. Apologies received:

- Michael Batson, Steve Bond, Trish Jolley, Anna Jordan-Spence

2. Matters arising from the previous minutes:

- **2.1. Records:** No need to take further action as the records document had already been produced by Mike Hemmings. He provided everyone with a copy, even though the records policy is advertised on the Website.
- **2.2 Voujon Restaurant:** Khanh had made enquiry and Voujon are prepared to donate 50% from the food orders. A discussion took place and it was agreed that the date should be Tuesday 27th September 5pm onwards with Khanh to enquire if the Banquet menu (£9.95p) be available to order from **ACTION: KHANH TO BOOK**
- **2.3** It is believed that only Weedon School are in receipt of DDSC advertising leaflets **ACTION:** Lesley to email Trish Jolley and Linda Hobbs the Daventry and District Schools clusters extended services co-ordinators (ESCO) with a revamped version for new academic year starting September term, to target school Years 2, 3 and 4.
- **2.4** MacDonalds: Khanh had not yet approached MacDonalds but following a discussion it was muted that they could possibly be invited to sponsor the cost of a gala organised by the Club **ACTION: KHANH to follow up**
- **2.5** Banner: has now been put up above the poolside entrance/exit from / to the changing village
- **2.6** Shallow water competitive Start Award: agreed to approach Zoe Pinner at Spinney Hill to see if we could access their pool; **ACTION: Lesley to contact Zoe**

Brett signed off the minutes of the last meeting as agreed.

3. Working Groups: Finance & Admin

3.1 Treasurers report

- Mike Hemmings presented the financial report to the 31st July 2011. Stated that the financial situation is healthy. The net worth should be disregarded as there is an invoice of £5548.74p to pay Daventry Active Ltd WHEN THEY CAN PRODUCE THE CORRECT INVOICE. Mike is refusing to pay until that time.
- Mike will prepare a budget at Year end 30th September 2011 for the 2012 projections.
- He stated that letters has been sent out to those that are still not paying the correct fees and that had still not amended their standing orders.
- Mike had a concern about a parent who is also a Club member (name not identified) who had not paid any fees for her child since February 2011. The swimmer who was a member of Aqua squad had resigned her place in the squad on 27th June 2011 but is still a member of the Club until 31st December 2011. Upon resignation (notice given by email) the member stated that she was aware of an outstanding balance and that she would resolve at HER early convenience. The balance in the bigger picture is relatively small but Mike felt a point of principle should be upheld. The fees for February, March, April, May and June amount to about £80. To date no attempt has been made to pay off any of the balance. A discussion took place and it was agreed by all members that a strongly worded letter should be sent to the member with the threat of legal action to recoup the money and also to suspend the member. **ACTION: Lesley to formulate the letter.**

3.2 Secretaries report: * *Forgot to mention*

- Correspondence had been received from 2 swimwear / accessories companies Pro Swimwear and Simply Swim asking the Club to become affiliates to their companies. Benefits include 5% and 10% reductions to members and other offers including free postage. **ACTION:** Lesley to pass the information to Brett to upload onto the website
- Donation of £300 received from South Northants and Daventry Schools Sports Partnerships for the Clubs input to the running of the Cluster Primary Schools swimming galas in July. Money to be used for swimming promotion and development
- * *Donation of £250 received from the Rotary Club of Danetre. It has been agreed with them to purchase replacement Style Awards for the Main Champs. They would like a photo opportunity and press release. Suggest that they have their Rotary logo on the Championship events programme*

- Reported that the Pool has been booked for the Main champs on the 24th Sept and the Methodist Church Hall has been booked for the presentations afterwards. Rupert Saville has been approached to provide food for the swimmers and also provide food for the adults for a donation. Tea / coffee and soft drinks will be provided for a nominal donation. It was requested by Dawn Mann that we write to NSC asking for dispensation for those swimmers in the County Development Squad to finish early. **ACTION: Agreed, Lesley to write.**
- Reported that the pool had been booked for 30th Sept for the English Schools Regional Relay Gala which the Club will have some input.
- Sainsbury Vouchers were sent off in July. 1 item, Medicine ball set and stand has already been received. Awaiting the wristbands and a stopwatch.
- Tesco vouchers sent off: 1800 vouchers sent off for a loud hailer and a 4GB memory stick, 3000 vouchers have been banked for next year
- Squad movement letters have been sent out and we are awaiting replies for implementation as of 1st September. 3 Olympic members have given notice to leave: Darren Barber to concentrate on his Primary Teacher training, James Smith to concentrate on his rugby and Adele Jolley for working although Adele has been offered the opportunity to swim with Aqua squad which she is considering.
- New members have trialled and recruited since the last meeting and squad membership currently stands at 82 with 4 new members to register and a swimmer attending for trial on 15th & 22nd August. There is increased interest in participation of Aqua squad

4. Swimming Development

4.1 Coaches report (Rob read his report (attached))

- Rob reported that he, Mike and Lesley had had a meeting with Daventry Active Ltd to outline his proposals for links with the swim school learn to swim programme for swimming development within the area. DAL had already formulated a proposal based on a letter that had been sent to them from the Club in June. This proposal was taken away and Mike, Rob, Lesley, Brett and Steve had a further meeting to formulate a counter proposal. Another meeting was held on 4th August and most of the pool time was agreed apart from the 5pm to 6pm proposed pool share slot on a Monday. NO DATE AS YET FOR IMPLEMENTATION

DAL had offered at no extra cost the following times:

- Sundays 6 lanes 6pm to 8pm
- Mondays 3 lanes 6pm to 7pm / 6 lanes 7pm to 10pm. *Bone of contention 5pm to 6pm shared slot, DAL are to report back to the Club by 10th August.*
- Thursdays 7pm to 10pm. The Club can have 3 lanes at 6pm to 7pm
- Fridays 6pm to 7:30pm 4 lanes

Rob then outlined his proposed plans based on the additional water available.

- Bronze and silver squads to pick up extra 30 minutes per week on Fridays 6pm to 7:30pm (Bronze 2.5 hours / Silver 3.5 hours)
- Gold squad to pick up an extra 2 hours per week by swimming Thursdays 7pm to 9pm and Sundays 6pm to 8pm (Gold 5.5 hours)

Rob stated that in line with athlete development the increased water time still falls short of recommended guidelines

Mike reported that having the times changed on a Monday & Thursday would have increased cost on the Club by paying for the Head coach but that the Club can possibly afford to take the hit for a short period as it will be unfair to keep asking members to change their payments. It was agreed that letters should be sent out to parents forewarning of the proposed changes once the decision of DAL has been received.

- **ACTION: Mike is to cost up the proposed changes. Mike also proposed having a set payment for Olympic squads with no differentiation in payment. Everyone in Olympic squad to pay the lower rate of £43.60p to simplify. Laura asked about increased time for Olympic. At present there is no opportunity to increase time for Olympic squad other than the extra 30 minutes on a Monday evening for land exercises. Only swimmers aged 12 years and above will be allowed to stay until 9:30pm on a Monday as it will impede on their rest time. Rob said that swimmers invited to the County Development squad will be able to gain extra hours through that system but will be reviewing opportunities for that squad.**

4.2 Swimmers reps: Following a discussion it was agreed that there is no real need for a swimmers representative on the Committee but that it might be better for there to be a mechanism for the swimmers to have their voices heard if need be. Laura said she would be willing to act as a point of contact to bring issues to committee on their behalf. Other ideas included having a suggestion box...

Action: Guidelines to be produced by Mike and Laura

Log books: Brett pointed out that Swim21 requires the club and swimmers to be able to keep records of training sessions. Rob to investigate the use of white boards for use over a 2 week period

5. Sponsorship / Fundraising

- **5.1** The list of items for fundraising was prioritised (see attached)
- **5.2 Khanh to write to Cummins re Secondary schools gala / MacDonalds re Club gala**
- **5.3** Brett said that Paul Pritchard of DDC has agreed to help him with the Kelloggs application. Following the disappointment of the previous fundraising application, the Club is once again going for the timing equipment as the Kelloggs application is for a minimum £10,000p. October 2011 deadline

6 Competitions: Steve Bond

In Steve's absence Lesley reported that she was collating entries for the Annual Champs and the Flitwick open meet. As already reported the pool has been booked for the Main Champs and Presentations will be held at the Methodist Church. **Diane Murphy reported that DE Photo has been booked to take action shots of the swimmers and she will contact them confirming the times. Lesley to invite officials / dignitaries (Mayor) and Sponsors (Rotary Club of Danetre) as well as Mr & Mrs Tanton and Jean Parkin for the memorial awards.**

- **6.1** 50 years Anniversary events: Committee discussed that we could have more than one celebration event, a gala and a Party. It was suggested that a small group of committee members, non-committee members and former members be invited to help organise. (possibles....Mike / Khanh / Rose Coates / Alison Evans / Rupert & Angela Saville / Rose Sutherland / Jackie Green / Alan Colsey / Ave Setterfield) The idea of a commemorative medal / mug was also suggested. Mike said that the Committee would have to decide how much the Club will be prepared to pay towards such an event or whether it be self funding.
- **6.2** Ranx 25m and 50m times have been produced by Steve and this has already been a great help to the Head Coach and swimmers. Details of Long Course best times are on the website.

7 Welfare Issues / updates: No report received from the Welfare Officer

8. Any other business:

- Mike said he would like to see another Charity Swim event take place. Laura proposed that it be done every 2 years then the same people were not being 'hit'. Agreed.
- Mike suggested that the Club host a social event, possibly on a Friday evening before Christmas. Suggested nominal £2 charge for members and £2.50p for non-members. **ACTION:** Lesley to enquire at the Daventry Working Mens Club for Friday 9th December 2011. Previously the use of Daventry WMC has been offered for free. Lesley also knows of a local DJ who has offered to do a Disco at a reduced rate. Discos do not come cheap anymore. It will be about £100. Diane suggested a sweet stall. 'Tattoos' were also mentioned
- Mike asked committee to formalise the new Membership applications whereby the following criteria be used: 1st Jan to 30th June Full price: 1st July to 30th September 50% reduction: 1st October to 31st December 25% reduction. Lesley went on to explain that the ASA fees remain constant, it is the Club membership part of the total membership that would be pro-rata. For example a swimmer joining now would pay full ASA category registration but it would be £14 Club membership. Committee agreed to this.
- Mike suggested that as 2012 is an Olympic Year, training should be reduced to Mondays only during the summer holidays. This should have happened this year but members were not informed of the Committees decision taken at the end of 2010. (Lesley Sharps fault). This will allow for the swimmers and coaching staff to have a well earned rest after what potentially will be a very busy season ahead. Mike to include this in the 2011-2012 budget and members informed with their 2012 membership renewal forms

9. Date of next meeting: 7:30pm to 9:30pm Tuesday 11th October 2011 – venue TBC

Meeting closed at 21. 50hrs